



**STATE OF TENNESSEE  
BUREAU OF TENNCARE  
DEPARTMENT OF FINANCE & ADMINISTRATION  
310 Great Circle Road  
NASHVILLE, TENNESSEE 37243**

## **Instate and Out-Of-State Individual Provider In Private Practice or Provider Joining A Group**

In response to your interest in participating in the Tennessee TennCare/Medicaid Program, we are providing the necessary documents for enrollment.

Tennessee TennCare/Medicaid Providers must have completed application forms on file before claims can be processed for payment. Please complete all documents and return to:

**Department of Finance and Administration  
Bureau of TennCare  
Provider Enrollment Unit  
310 Great Circle Road  
Nashville, TN 37243 - 1700**

All incomplete applications and requested documents not included will be returned to the pay-to address on your application. All documents must have original signatures.

Tennessee Providers may obtain a copy of their licensure verification from the official website of the State of Tennessee, Department of Health listed below:

**<http://www2.state.tn.us/health/licensure/index.htm>**

Note: Out-Of-State Providers must return a claim form with an attached Medicare Remittance for dually-eligible Medicare/Medicaid recipients, or a claim form only if billing for a TennCare recipient.

Completed Applications will be assigned a Tennessee Medicaid Provider Number. You will be notified in writing of your assigned Provider Number. Please file all future claims only after you receive the notification as your provider number must be stated on all claim forms. Providers who have rendered a service to a TennCare only recipient will be required to enroll with the TennCare Managed Care Organization the recipient has chosen to manage his/her healthcare. The state Medicaid ID number assigned by this office should be presented to the MCO upon enrolling. You will be assigned a billing number by the MCO for reimbursement.

Should you have any questions regarding your number assignment, please contact: 1-800-852-2683, or (615) 741-6669.